

## **John Paul II Volunteer Service Hours Inventory Sheet**

Please check off those areas in which you are interested. We will use this information to help find more volunteers when needed and it will help us to get to know your interests better. You may still be asked to help with other projects but we appreciate your help to make our Catholic school a success! **RETURN TO THE SCHOOL ASAP!** Thank you and God Bless☺!

Family Name \_\_\_\_\_ School Year \_\_\_\_\_

\_\_\_ **Registration** \_\_\_ help at PTO information table \_\_\_ welcome people \_\_\_ put packets together  
\_\_\_ run off copies

\_\_\_ **Public Relations Committee (Parish Liason, Marketing, Recruitment)**

\_\_\_ **Autumn Classic:** \_\_\_ Co-Chair \_\_\_ Committees \_\_\_ Calling businesses for donations  
\_\_\_ Picking up donations \_\_\_ Get letters out to businesses \_\_\_ Write thank you notes  
\_\_\_ Inventory items \_\_\_ Organize program book \_\_\_ Silent Auction \_\_\_ Decorating  
\_\_\_ PR (letters out to parents, parishes, radio) \_\_\_ clean-up \_\_\_ food \_\_\_ photography  
\_\_\_ put class baskets together

\_\_\_ **October Dance:** \_\_\_ Chairpersons \_\_\_ organize workers \_\_\_ decorating \_\_\_ setup  
\_\_\_ clean-up \_\_\_ checkout table \_\_\_ order food/pop \_\_\_ work in kitchen \_\_\_ entertainment  
\_\_\_ photography

\_\_\_ **Carnival:** \_\_\_ Games Chairperson(s) \_\_\_ set-up games \_\_\_ make posters \_\_\_ prize room chair  
\_\_\_ worker \_\_\_ food/kitchen \_\_\_ send out letter to assign baked goods, etc. \_\_\_ order food/pop  
\_\_\_ set up kitchen \_\_\_ general clean up \_\_\_ raffle chairperson(s) \_\_\_ order prizes \_\_\_ tickets made  
\_\_\_ staple tickets \_\_\_ present tickets to classes \_\_\_ count tickets & money weekly \_\_\_ raffle table  
\_\_\_ draw winners of raffle

\_\_\_ **Teacher Appreciation Luncheon:** \_\_\_ Committee \_\_\_ organize food \_\_\_ decorate \_\_\_ invitations  
\_\_\_ entertainment \_\_\_ find volunteers to help at school \_\_\_ make food \_\_\_ set up \_\_\_ clean up

\_\_\_ **Office Help:** \_\_\_ parent packets/wkly \_\_\_ make copies \_\_\_ help when staff ill \_\_\_ donate items  
\_\_\_ count box tops, grocery receipts/saver cards, Campbell soup labels, milk caps \_\_\_ other

\_\_\_ **"Minis-Trees" program:** See tree in school front office

\_\_\_ **Classrooms:** \_\_\_ room parent \_\_\_ drive for field trips \_\_\_ reading \_\_\_ prepare art projects  
\_\_\_ help in classroom \_\_\_ plan parties \_\_\_ hand out programs at Concerts \_\_\_ fingerprinting 1<sup>st</sup>  
graders \_\_\_ other

\_\_\_ **Kindergarten Round-up:** \_\_\_ make copies \_\_\_ put packets together \_\_\_ help in classrooms  
\_\_\_ help get treat bags together \_\_\_ call for helpers \_\_\_ help with crafts \_\_\_ set-up \_\_\_ clean-up

\_\_\_ **Lunchroom:** \_\_\_ help for 1-2 hours

**Talent Show:**  organize  send out flyers  make popcorn  make signs  set-up  
 clean-up  make programs

**Scrip:**  Chairperson  order & keep track

**Golf Tournament:**  raffle tickets  committee  work at tournament  contact donors  
(see Bunny Koester)

**Custodial work:**  mowing  painting  other

**Library:**  put books on shelf  cleaning  help from 1-2 on M,W, F  donate books  
 other

**Working at Monthly Fund Raisers:** (Pizza Ranch, Burger King, cookie dough, etc.)

**PTO (Parent Teacher Organization):**  officer (Pres.,VP, Secretary, Treasurer-2yr. terms)  
 attend meetings

**Gym:**  Jump Rope for Heart  Fitness testing  game day  donations  other

**Take pictures for special events**

**Help in the computer class**

**Web site &/or computer projects**

**Education Committee**

**Other Committees**

**OTHER:** \_\_\_\_\_

---

---